

# **D1.12 – 4th Monitoring report by external evaluator**

28/02/2019



**Best practices for EUROpean COORDination on  
investigative measures and evidence gathering**

**Version FINAL**

**Preparation date 25/02/2019**

**Deliverable D1.12**

**Work Package WP1**

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**Approved by Coordinator on: 29/04/2019**

**Dissemination level: CO**

## INTRODUCTION

As part of the project evaluation framework, this report aims at monitoring the implemented activities during the last 9 months, from month 19 to 27 of project execution to assure the highest standards and quality.

This is a practical report which is part of a series of deliverables that will be developed throughout the project to ensure the correct implementation of the project, with maximum quality. Specifically, four monitoring reports are expected in the 6, 12, 18 and 27 months of the project, corresponding to the deliverables D1.9, D1.10, D1.11 and D1.12.

The aspects that will be controlled as described in the Evaluation framework are project management, research framework and results, quality of training activities (expected at the end of the project) and External communication. Other aspects such as impact will also be considered.

## 1. SUMMARY OF THE SITUATION OF THE PROJECT

The Project is now finished.

This report brings together four progress monitoring reports, June 2018, October 2018, January 2019 and February 2019, prepared during month 19 until month 27 to monitor the project activities.

## 2. PROGRESS MONITORING REPORTS

# MONITORING REPORT BY EXTERNAL EVALUATOR JUNE 2018

Date	04	06	2018
Author	Sandra Vilaplana		

PROJECT	EUROCOORD
COORDINATING ENTITY	Universidad de Burgos
COORDINATOR	Mar Jimeno Bulnes

### SUMMARY OF THE SITUATION OF THE PROJECT

Starting date	01	12	2016
Ending date	30	11	2018

### Implementation of tasks and reports

	% Execution
<b>Workstream 1 (National and European legislation).</b>	<b>Delayed</b>
1 Comparative research methodology	
2 Jurisprudence analysis	
3 Interviews	
4 Analysis and assessment of the results	
<b>D1.1 Compilation framework. UNIPA. Enero 2017</b>	<b>Submitted</b>
<b>D1.2 Relevant experience of professionals working on the field, a framework with specific items to be filled it will be elaborated. UNIPA. Junio 2017</b>	<b>Asked to delete (AMD I)</b>

<b>D1.3</b>	<b>Diagnosis of the current situation through desk research and unstructured interviews in the countries of the Consortium (Spain, Italy, Poland), including associate partners. UNIPA Junio 2017</b>	<b>Asked to delete (AMD I)</b>
<b>D1.4</b>	<b>National reports on EOI and common practices. UNIPA. Julio 2017</b>	<b>Delayed</b>
<b>Workstream 2 (legal protection)</b>		
	<ul style="list-style-type: none"> <li>1 Qualitative research methodology</li> <li>2 Interviews and focus groups</li> <li>3 Comprehensive and qualitative analysis</li> </ul>	
<b>D2.1</b>	<b>Current situation. UBU. Marzo 2017.</b>	<b>Submitted</b>
<b>D2.2</b>	<b>Common practices related with EIO and evidence transfer in Spain, Italy and Poland. UBU. Noviembre. UBU. Octubre 2017</b>	<b>Delayed</b>
<b>D2.3</b>	<b>National reports on EOI and common practices. UBU. Noviembre 2017</b>	<b>Delayed</b>
<b>Workstream 3 (Code of Best Practises)</b>		
	<ul style="list-style-type: none"> <li>1 First draft</li> <li>2 Discussion groups</li> <li>3 Final version</li> <li>4 Training courses planning and syllabus</li> </ul>	
<b>D3.1</b>	<b>First version of the Code of Best Practice. UCM. Abril 2018</b>	<b>Delayed</b>
<b>D3.2</b>	<b>Open debate and training. UMC. Julio 2018</b>	
<b>D3.3</b>	<b>Final version of the Code of Best Practice. UCM. Agosto 2018</b>	
<b>D3.4</b>	<b>Code of Best Practice for European investigation order in criminal proceedings. UCM. Noviembre 2018</b>	
<b>Workstream 4 (Dissemination and training)</b>		
	<ul style="list-style-type: none"> <li>1 Main website and updates</li> <li>2 Online debate and communication</li> <li>3 Offline communication campaigns</li> <li>4 Training courses and resources</li> <li>5 European Observatory for the EIO</li> <li>6 Dissemination to policy makers</li> <li>7 Scientific dissemination</li> <li>8 Events and conferences</li> </ul>	<p>DONE</p> <p>ON GOING</p>
<b>D4.1</b>	<b>Social media: presence, communication and debate. UJ. November 2018</b>	
<b>D4.2</b>	<b>Consolidation of European Observatory on EIO. UJ. November 2018</b>	
<b>D4.3</b>	<b>Scientific dissemination. UJ. November 2018</b>	

<b>D4.4</b> Project Main website. <i>UBU. Feb 2017</i>	<b>Submitted</b>
<b>D4.5</b> Training courses materials. <i>UBU. November 2018</i>	
<b>D4.6</b> Dissemination and Exploitation plan. <i>UJ. May 2017.</i>	<b>Submitted</b>
<b>D4.7</b> Report on dissemination activities, participation in events, articles published, etc. <i>UJ. November 2018</i>	
<b>Workstream 0 (Management and Coord.)</b>	
1 Brussels Kick-off meeting	DONE
2 Project kick-off meeting	DONE
3 2nd Project meeting	DONE
4 3rd Project meeting	DONE
5 4th Project meeting	
6 Final Project Meeting	
7 Project monitoring and steering committee	ON GOING
8 Administrative and financial management	ON GOING
9 Ethics management	ON GOING
10 Preliminary and final evaluation	ON GOING
<b>D0.01</b> Project Handbook Manual. <i>UBU. Enero 2017</i>	<b>Submitted</b>
<b>D0.02</b> Project Meetings reports. <i>UBU. Diciembre 2016</i>	<b>Submitted</b>
<b>D0.03</b> 2nd Project Meeting report. <i>UBU. Junio 2017</i>	<b>Submitted</b>
<b>D0.04</b> 3rd Project Meeting report. <i>UBU. Diciembre 2017.</i>	
<b>D0.05</b> 4th Project Meeting report. <i>UBU Junio 2018</i>	
<b>D0.06</b> Final report meeting report. <i>UBU. Noviembre 2018.</i>	
<b>D0.07</b> First Annual Periodic Activities. <i>UBU. Noviembre 2017</i>	<b>Delayed</b>
<b>D0.08</b> Second Annual Periodic Activities report (M24). <i>UBU. November 2018</i>	
<b>D0.09</b> 1st monitoring report by external evaluator. <i>UBU. May 2017</i>	<b>Delayed</b>
<b>D0.10</b> 2nd monitoring report by external evaluator. <i>UBU. November 2017</i>	<b>Delayed</b>
<b>D0.11</b> 3rd monitoring report by external evaluator. <i>UBU. May 2018</i>	<b>Delayed</b>
<b>D0.12</b> 4th monitoring report by external evaluator. <i>UBU November 2018</i>	
<b>D0.13</b> 1st Steering committee meeting report. <i>UBU. May 2017.</i>	<b>Delayed</b>
<b>D0.14</b> 2nd Steering committee meeting report. <i>UBU. November 2017</i>	<b>Delayed</b>
<b>D0.15</b> 3rd Steering committee meeting report. <i>UBU. May 2018</i>	
<b>D0.16</b> 4th Steering committee meeting report. <i>UBU. November 2018</i>	<b>Submitted:</b>

## Deviations

Currently the project is suffering deviations in terms of delivery to the deliverables and consequently to the duration of the WS1 and WS2.

For a correct implementation of the project, and to correct these deviations, the following actions were suggested:

1. Make an amendment to modify both the duration of work packages and deliverables (next point of this document). ASKED TO THE OFFICER ON 30TH MAY 2018.

Details:

- 1. Extension of the WS1 duration.**

Initial scenario: from 1<sup>st</sup> December 2016 to July 31<sup>st</sup> 2017.

Proposed scenario: from 1<sup>st</sup> December 2016 to July 31<sup>st</sup> 2018

- Extension of the WS2 duration.**

Initial scenario: from 1<sup>st</sup> February 2017 to July 30<sup>th</sup> November 2017

Proposed scenario: from 1<sup>st</sup> February 2017 to July 31<sup>st</sup> 2018.

- 2. To eliminate the deliverables D1.2 and D1.3**

- 3. To change Deliverable D2.2 name.**

Initial scenario: D2.2 Common practices related with EOI and evidence transfer in Spain, Italy and Poland.

Proposed scenario: D2.2 Guideline on methodology to compile judicial practices related to evidence transfer in Spain, Italy and Poland.

2. Organize two skype meetings during June and July to see and analyze the tasks of the project in each of the work packages.

## ACTION PLAN

Action plan to fulfill with project activities planned should be discussed in TelCo meeting on 11<sup>th</sup> June.



# MONITORING REPORT BY EXTERNAL EVALUATOR October 2018

Date	03	10	2018
Author	Sandra Vilaplana		

PROJECT	EUROCOORD
COORDINATING ENTITY	Universidad de Burgos
COORDINATOR	Mar Jimeno Bulnes

## SUMMARY OF THE SITUATION OF THE PROJECT

Starting date	01	12	2016
Ending date	30	11	2018

The Project is in its 22 months of execution.

After sending to the commission an amendment in which it is requested to extend the duration of this project until 27 months (February 2019), this report shows the status of each of the activities that are in the work packages and their respective deliverables.

### ➤ WORK PACKAGE 1

Work package 1 (Management and Coord.)	
TASKS	
1 Brussels Kick-off meeting	DONE
2 Project kick-off meeting	DONE
3 2nd Project meeting	DONE
4 3rd Project meeting	DONE

5	4th Project meeting	
6	Final Project Meeting	
7	Project monitoring and steering committee	ON GOING
8	Administrative and financial management	ON GOING
9	Ethics management	ON GOING
10	Preliminary and final evaluation	ON GOING
<b>DELIVERABLES</b>		
D1.01	Project Handbook Manual. <i>UBU. Enero 2017</i>	Submitted
D1.02	Project Meetings reports. <i>UBU. Diciembre 2016</i>	Submitted
D1.03	2nd Project Meeting report. <i>UBU. Junio 2017</i>	Submitted
D1.04	3rd Project Meeting report. <i>UBU. Diciembre 2017.</i>	Submitted
D1.05	4th Project Meeting report. <i>UBU Junio 2018</i>	
D1.06	Final report meeting report. <i>UBU. Noviembre 2018.</i>	
D1.07	First Annual Periodic Activities. <i>UBU. Noviembre 2017</i>	Submitted
D1.08	Second Annual Periodic Activities report (M24). <i>UBU. November 2018</i>	
D1.09	1st monitoring report by external evaluator. <i>UBU. May 2017</i>	Delayed
D0.10	2nd monitoring report by external evaluator. <i>UBU. November 2017</i>	Delayed
D0.11	3rd monitoring report by external evaluator. <i>UBU. May 2018</i>	Delayed
D0.12	4th monitoring report by external evaluator. <i>UBU November 2018</i>	

### Tasks to be performed until the end of the project

#### - 4ht Project meeting

4th Project meeting is already organized in the Krakow city. UJ will be the institution who will host and organize the meeting with the support of the coordinator.

Date: 2/11/2018

Aims of this meeting:

- Results achieved
- Discuss within the partners tasks to be performed until the end of the project, mainly WP4 and WP5.
- To define action plan until the end of the project.
- Dates of the Eurocoord final conference in Madrid. Organized by UBU and supported by Kveloce (logistics, conference materials design, logos, dissemination...)
- Discuss dates for the final project meeting.

#### - Final project meeting

Date: before project ends (Feb-19)

Place: Burgos

- **Project monitoring**

Meetings, emails and reports are ongoing.

- **Administrative and financial management**

The preparation of the documents to close administrative and financial part.

UBU will monitor and control this part.

**Deliverables to be submitted until the end of the project**

Monitoring reports, from D1.9 to D1.12) by external evaluator are already prepared, need to be reviewed and submitted.

➤ **WORK PACKAGE 2: Comparative analysis of specific national and European jurisprudence and legislation**

TASKS	
1 Comparative research methodology	Completed
2 Jurisprudence analysis	Completed
3 Interviews	Completed
4 Analysis and assessment of the results	Completed
DELIVERABLES	
D2.1 Compilation framework. <i>UNIPA. Enero 2017</i>	Submitted 7/09/2017
<del>D2.2 Relevant experience of professionals working on the field, a framework with specific items to be filled it will be elaborated. <i>UNIPA. Junio 2017</i></del>	<del>Asked to delete (AMD I)</del>
<del>D2.3 Diagnosis of the current situation through desk research and unstructured interviews in the countries of the Consortium (Spain, Italy, Poland), including associate partners. <i>UNIPA Junio 2017</i></del>	<del>Asked to delete (AMD I)</del>
D2.4 National reports on EOI and common practices. <i>UNIPA. Julio 2017</i>	Submitted 17/09/2018

Tasks were completed on September 30<sup>th</sup>, also its deliverables were submitted in the electronic system, Participant portal.

Deliverables are stored in dropbox project folder.

WORK PACKAGE 3: Comprehensive research on legal protection in the EU Member States under the EIO provision

TASKS	
1 Qualitative research methodology	Completed
2 Interviews and focus groups	Completed
3 Comprehensive and qualitative analysis	Completed
DELIVERABLES	
D3.1 Current situation. <i>UBU. Marzo 2017.</i>	Submitted 12/9/2017
D3.2 Common practices related with EIO and evidence transfer in Spain, Italy and Poland. <i>UBU. Noviembre. UBU. Octubre 2017</i>	Submitted 17/9/2018
D3.3 National reports on EOI and common practices. <i>UBU.</i>	Delayed

Deliverables to be performed until the end of the project

Task were complete on September 30<sup>th</sup>, only D2.4 deliverables is pending to submit.

WORK PACKAGE 4: Proposal for a Code of Best Practice: enactment, debate and training

TASKS	
1 First draft	80%
2 Discussion groups	0%
3 Final version	65%
4 Training courses planning and syllabus	0%
DELIVERABLES	
D4.1 First version of the Code of Best Practice. <i>UCM. Abril 2018</i>	80%
D4.2 Open debate and training. <i>UMC. Julio 2018</i>	0%
D4.3 Final version of the Code of Best Practice. <i>UCM. Agosto 2018</i>	65%
D4.4 Code of Best Practice for European investigation order in criminal proceedings. <i>UCM. Noviembre 2018</i>	65%

## Tasks to be performed until the end of the project

- **Activity 1: first draft.** Lead by UCM.

The WP2 and WP3 research outputs constitute the base-line for the first version, and it must include specific and homogeneous investigative measures for criminal proceedings and additional

- **Activity 2: Discussion group.** Lead by UCM, all partners collaboration

The first draft will be disseminated and discussed. In order to improve this phase of the research, a transnational group will be set. It should include national and juridical authorities, police officers and/or intelligence services, researchers on procedural law and criminal law and NGOs focused on human and civil rights. It marks the beginning of a process to put a new European Observatory of EIO (ref. WP5).

- **Activity 3: Final version of the Code of Best Practice.** Lead by UCM

- **Activity 4: Standpoint.** Lead by UBU

Standpoint for the 3 training courses addressed to juridical authorities, police officers and defense lawyers (the last course is addressed also to NGOs) \_ (ref. WP5).

## Deliverables to be performed until the end of the project

Deliverable 4.1 “First version of the Code of Best Practice”. First draft, to be discussed and improved by public debate.

Deliverable 4.2 “Open debate and training”. Discussion will contribute with their expertise to the final version of the Code of Best practise. Juridical authorities, defence lawyers, law enforcement officers, and NGOs.

D 4.3 y D4.4 “Final version of the Code of Best practice”. Final collaborative version of the Code of Best Practice.

## WORK PACKAGE 5: Training and Dissemination

TASKS	
1 Main website and updates	DONE
2 Online debate and communication	ON GOING
3 Offline communication campaigns	
4 Training courses and resources	
5 European Observatory for the EIO	

6	Dissemination to policy makers	
7	Scientific dissemination	
8	Events and conferences	
<b>DELIVERABLES</b>		
D5.1	Social media: presence, communication and debate. <i>UJ. February 2019</i>	
D5.2	Consolidation of European Observatory on EIO. <i>UJ. February 2019</i>	
D5.3	Scientific dissemination. <i>UJ. February 2019</i>	
D5.4	Project Main website. <i>UBU. Feb 2017</i>	Submitted
D5.5	Training courses materials. <i>UBU. February 2019</i>	
D5.6	Dissemination and Exploitation plan. <i>UJ. May 2017.</i>	Submitted
D5.7	Report on dissemination activities, participation in events, articles published, etc. <i>UJ. February 2019</i>	

### Tasks to be performed until the end of the project

- **Activity 1: Main project website and National.** Lead by UBU

English language; it includes a MOODLE module for training courses and materials, also included in Best Practices deliverable. The default language for the main website is English, so there will be 3 cloned websites, linked through a language switcher allocated on the Homepage header, in Spanish, Italian and Polish languages. While UBU and UJ will not design and develop the website, they will be responsible of the coordination on this task (for instance, contents managing, translations, etc.).

- **Activity 2: Establishment of presence, communication and debate on social media channels.** Lead by UJ

The Communication Strategy will state what channels are adequate and effective to our purposes, but the UJ is responsible for their update and communication campaigns and activities.

- **Activity 3: Offline communication campaigns.** Lead by UJ

For example, newspapers, professional publications and, in general, non-specific and specific press.

- **Activity 4: Training courses.** Lead by UJ

3 specific targeted online courses and 4 webinars will be deployed. Thus, all EU countries, including the four involved countries, are eligible for their implementation. For this purpose, online courses feasibility will be assessed.

The training modules and tools are included in WP5, while the syllabus starts in WP4, after the Code of Best Practice development and implementation: with regard the training strategy and tools, 3 online courses hosted on the main website using a Learning Management System (LMS)

will be developed. Each one will be focused on a specific target group: (a) judicial staff (includes prosecutors and judges); (b) legal aids and defense lawyers; and (c) policy makers and NGOs. The courses' syllabus is comprised by 3 training modules intrinsically related with the Code of Best Practice and 12 webinars will be organized: 4 webinars for each target group.

- **Activity 5: European Observatory on EIO.** Lead by UBU

A European Observatory will be developed and deployed, encouraging Best Practices purposed (Ws3) and raising the awareness for all target groups and society. It will include 4 online seminars, as webinars, through the website MOODLE.

- **Activity 6: Exploitation and dissemination focused on policy makers and non-judicial authorities.** Lead by UJ, all partners collaboration
- **Activity 7: Scientific Dissemination and peer-reviewed Journals.** Lead by UCM, all partners collaboration.

While UCM will lead this task, all full partners must contribute.

- **Activity 8: Events and conferences.** Lead by UCM, all partners contribution

A final conference will be organized in Madrid by the entire consortium aimed to reach the academic community and main stakeholders. Additionally, an active participation and contribution to related events, conferences, etc. is expected:

#### Deliverables to be performed until the end of the project

**D5.1 -Social media: presence, communication and debate.** (UJ). Project partners must work together to disseminate the project activities by using online and Media tools. Each partner will disseminate through its own resources (see activity 2) but a communication plan focused on this issue must be established and centralized.

**D5.2 - Consolidation of European Observatory on EIO** (UJ). The objective is to provide a huge audience in order to debate on the final outputs. It should involve all stakeholders. The sustainability of this cost-effective transfer mechanism will be addressed as part of the sustainability of project results.

**D5.3 - Scientific dissemination** (UJ). Project partners must publish on relevant (SCR and JCR) Journals contributing to the knowledge transfer and dissemination of the main research outputs.

**D5.5- Training courses materials** (UBU). Hosted in website. Languages: English and national languages.

**D5.7- Report on dissemination activities, participation in events, articles published, etc.** (UJ). Electronic report, English.







# MONITORING REPORT BY EXTERNAL EVALUATOR

## January 2019

Date	09	1	2019
Author	Sandra Vilaplana		

<b>PROJECT</b>	EUROCOORD
<b>COORDINATING ENTITY</b>	Universidad de Burgos
<b>COORDINATOR</b>	Mar Jimeno Bulnes

### SUMMARY OF THE SITUATION OF THE PROJECT

Starting date	01	12	2016
Ending date	28	02	2019

The Project is in its **26** months of execution.

This report shows the status of each of the activities that are in the work packages and their respective deliverables.

#### ➤ WORK PACKAGE 1

Work package 1 (Management and Coord.)	
TASKS	
1 Brussels Kick-off meeting	DONE
2 Project kick-off meeting	DONE



3 2nd Project meeting	DONE
4 3rd Project meeting	DONE
5 4th Project meeting	DONE
6 Final Project Meeting	IN PROGRESS
7 Project monitoring and steering committee	ON GOING
8 Administrative and financial management	ON GOING
9 Ethics management	ON GOING
10 Preliminary and final evaluation	ON GOING
<b>DELIVERABLES</b>	
D1.01 Project Handbook Manual. <i>UBU. Enero 2017</i>	Submitted
D1.02 Project Meetings reports. <i>UBU. Diciembre 2016</i>	Submitted
D1.03 2nd Project Meeting report. <i>UBU. Junio 2017</i>	Submitted
D1.04 3rd Project Meeting report. <i>UBU. Diciembre 2017.</i>	Submitted
D1.05 4th Project Meeting report. <i>UBU Junio 2018</i>	Submitted
D1.06 Final report meeting report. <i>UBU. Noviembre 2018.</i>	
D1.07 First Annual Periodic Activities. <i>UBU. Noviembre 2017</i>	Submitted
D1.08 Second Annual Periodic Activities report (M24). <i>UBU. November 2018</i>	
D1.09 1st monitoring report by external evaluator. <i>UBU. May 2017</i>	Delayed
D0.10 2nd monitoring report by external evaluator. <i>UBU. November 2017</i>	Delayed
D0.11 3rd monitoring report by external evaluator. <i>UBU. May 2018</i>	Delayed
D0.12 4th monitoring report by external evaluator. <i>UBU November 2018</i>	

### Tasks to be performed until the end of the project

#### - **Final project meeting organisation**

Final Project meeting is already scheduled on February 16<sup>th</sup>, at Faculty of Law in Madrid, and the day after to the Final conference.

Aims of this meeting:

- Results achieved
- Conference conclusions
- How and what should be submitted to the European Commission
- [...]

#### - **Project monitoring**

Meetings, emails and reports are ongoing.

Final project report will be shared among partners at the beginning of February.

**- Administrative and financial management**

The preparation of the documents to close administrative and financial part.

UBU will monitor and control this part.

**Deliverables to be submitted until the end of the project**

Monitoring reports, from D1.9 to D1.12) by external evaluator are already prepared, need to be reviewed and submitted.

- **WORK PACKAGE 2: Comparative analysis of specific national and European jurisprudence and legislation – COMPLETED**  
LEADER: UNIP

TASKS	
1 Comparative research methodology	Completed
2 Jurisprudence analysis	Completed
3 Interviews	Completed
4 Analysis and assessment of the results	Completed
DELIVERABLES	
D2.1 Compilation framework. <i>UNIPA. Enero 2017</i>	Submitted 7/09/2017
<del>D2.2 Relevant experience of professionals working on the field, a framework with specific items to be filled it will be elaborated. <i>UNIPA. Junio 2017</i></del>	<del>Asked to delete (AMD I)</del>
<del>D2.3 Diagnosis of the current situation through desk research and unstructured interviews in the countries of the Consortium (Spain, Italy, Poland), including associate partners. <i>UNIPA Junio 2017</i></del>	<del>Asked to delete (AMD I)</del>
D2.4 National reports on EOI and common practices. <i>UNIPA. Julio 2017</i>	Submitted 17/09/2018

Tasks were completed on September 30<sup>th</sup>, also its deliverables were submitted in the electronic system, Participant portal.

Deliverables are stored in dropbox project folder.

WORK PACKAGE 3: Comprehensive research on legal protection in the EU Member States under the EIO provision

Leader: **UBU**

TASKS	
1 Qualitative research methodology	Completed
2 Interviews and focus groups	Completed
3 Comprehensive and qualitative analysis	Completed
DELIVERABLES	
D3.1 Current situation. <i>UBU. Marzo 2017.</i>	Submitted 12/9/2017
D3.2 Common practices related with EIO and evidence transfer in Spain, Italy and Poland. <i>UBU. Noviembre. UBU. Octubre 2017</i>	Submitted 17/9/2018
D3.3 National reports on EOI and common practices. <i>UBU.</i>	Delayed

Deliverables to be performed until the end of the project

Task were complete on September 30<sup>th</sup>, only D2.4 deliverables is pending to submit.

WORK PACKAGE 4: Proposal for a Code of Best Practice: enactment, debate and training

Leader: **UCM**

TASKS	
1 First draft	80%
2 Discussion groups	0%
3 Final version	65%
4 Training courses planning and syllabus	0%
DELIVERABLES	



D4.1	First version of the Code of Best Practice. <i>UCM. Abril 2018</i>	80%
D4.2	Open debate and training. <i>UMC. Julio 2018</i>	0%
D4.3	Final version of the Code of Best Practice. <i>UCM. Agosto 2018</i>	65%
D4.4	Code of Best Practice for European investigation order in criminal proceedings. <i>UCM. Noviembre 2018</i>	65%

### Tasks to be performed until the end of the project

- **Activity 1: first draft.** Lead by UCM.

The WP2 and WP3 research outputs constitute the base-line for the first version, and it must include specific and homogeneous investigative measures for criminal proceedings and additional

- **Activity 2: Discussion group.** Lead by UCM, all partners collaboration

The first draft will be disseminated and discussed. In order to improve this phase of the research, a transnational group will be set. It should include national and juridical authorities, police officers and/or intelligence services, researchers on procedural law and criminal law and NGOs focused on human and civil rights. It marks the beginning of a process to put a new European Observatory of EIO (ref. WP5).

- **Activity 3: Final version of the Code of Best Practice.** Lead by UCM

- **Activity 4: Standpoint.** Lead by UBU

Standpoint for the 3 training courses addressed to juridical authorities, police officers and defense lawyers (the last course is addressed also to NGOs) \_(ref. WP5).

### Deliverables to be performed until the end of the project

Deliverable 4.1 “First version of the Code of Best Practice”. First draft, to be discussed and improved by public debate.

Deliverable 4.2 “Open debate and training”. Discussion will contribute with their expertise to the final version of the Code of Best practise. Juridical authorities, defence lawyers, law enforcement officers, and NGOs.

D 4.3 y D4.4 “Final version of the Code of Best practice”. Final collaborative version of the Code of Best Practice.

WORK PACKAGE 5: Training and Dissemination

Leader: UJ

TASKS	
1 Main website and updates	DONE
2 Online debate and communication	ON GOING
3 Offline communication campaigns	
4 Training courses and resources	
5 European Observatory for the EIO	
6 Dissemination to policy makers	
7 Scientific dissemination	
8 Events and conferences	
DELIVERABLES	
D5.1 Social media: presence, communication and debate. UJ. February 2019	
D5.2 Consolidation of European Observatory on EIO. UJ. February 2019	
D5.3 Scientific dissemination. UJ. February 2019	
D5.4 Project Main website. UBU. Feb 2017	Submitted
D5.5 Training courses materials. UBU. February 2019	
D5.6 Dissemination and Exploitation plan. UJ. May 2017.	Submitted
D5.7 Report on dissemination activities, participation in events, articles published, etc. UJ. February 2019	

Tasks to be performed until the end of the project

- **Activity 1: Main project website and National.** Lead by UBU  
English language; it includes a MOODLE module for training courses and materials, also included in Best Practices deliverable. The default language for the main website is English, so there will be 3 cloned websites, linked through a language switcher allocated on the Homepage header, in Spanish, Italian and Polish languages. While UBU and UJ will not design and develop the website, they will be responsible of the coordination on this task (for instance, contents managing, translations, etc.).

- **Activity 2: Establishment of presence, communication and debate on social media channels.**  
Lead by UJ  
The Communication Strategy will state what channels are adequate and effective to our purposes, but the UJ is responsible for their update and communication campaigns and activities.

- **Activity 3: Offline communication campaigns.** Lead by UJ

For example, newspapers, professional publications and, in general, non-specific and specific press.

- **Activity 4: Training courses.** Lead by UJ

3 specific targeted online courses and 4 webinars will be deployed. Thus, all EU countries, including the four involved countries, are eligible for their implementation. For this purpose, online courses feasibility will be assessed.

The training modules and tools are included in WP5, while the syllabus starts in WP4, after the Code of Best Practice development and implementation: with regard the training strategy and tools, 3 online courses hosted on the main website using a Learning Management System (LMS) will be developed. Each one will be focused on a specific target group: (a) judicial staff (includes prosecutors and judges); (b) legal aids and defense lawyers; and (c) policy makers and NGOs. The courses' syllabus is comprised by 3 training modules intrinsically related with the Code of Best Practice and 12 webinars will be organized: 4 webinars for each target group.

- **Activity 5: European Observatory on EIO.** Lead by UBU

A European Observatory will be developed and deployed, encouraging Best Practices purposed (Ws3) and raising the awareness for all target groups and society. It will include 4 online seminars, as webinars, through the website MOODLE.

- **Activity 6: Exploitation and dissemination focused on policy makers and non-judicial authorities.** Lead by UJ, all partners collaboration

- **Activity 7: Scientific Dissemination and peer-reviewed Journals.** Lead by UCM, all partners collaboration.

While UCM will lead this task, all full partners must contribute.

- **Activity 8: Events and conferences.** Lead by UCM, all partners contribution

A final conference will be organized in Madrid by the entire consortium aimed to reach the academic community and main stakeholders. Additionally, an active participation and contribution to related events, conferences, etc. is expected:

### Deliverables to be performed until the end of the project

**D5.1 -Social media: presence, communication and debate.** (UJ). Project partners must work together to disseminate the project activities by using online and Media tools. Each partner will disseminate through its own resources (see activity 2) but a communication plan focused on this issue must be established and centralized.



**D5.2 - Consolidation of European Observatory on EIO (UJ).** The objective is to provide a huge audience in order to debate on the final outputs. It should involve all stakeholders. The sustainability of this cost-effective transfer mechanism will be addressed as part of the sustainability of project results.

**D5.3 - Scientific dissemination (UJ).** Project partners must publish on relevant (SCR and JCR) Journals contributing to the knowledge transfer and dissemination of the main research outputs.

**D5.5- Training courses materials (UBU).** Hosted in website. Languages: English and national languages.

**D5.7- Report on dissemination activities, participation in events, articles published, etc. (UJ).** Electronic report, English.





# MONITORING REPORT BY EXTERNAL EVALUATOR

## February 2019

Date	25	2	2019
Author	Sandra Vilaplana		

<b>PROJECT</b>	EUROCOORD
<b>COORDINATING ENTITY</b>	Universidad de Burgos
<b>COORDINATOR</b>	Mar Jimeno Bulnes

### SUMMARY OF THE SITUATION OF THE PROJECT

Starting date	01	12	2016
Ending date	28	02	2019

The Project is in its **28** months of execution.

This report shows the status of each of the activities that are in the work packages and their respective deliverables.

#### ➤ WORK PACKAGE 1

Work package 1 (Management and Coord.)	
TASKS	
1 Brussels Kick-off meeting	DONE
2 Project kick-off meeting	DONE
3 2nd Project meeting	DONE



4 3rd Project meeting	DONE
5 4th Project meeting	DONE
6 Final Project Meeting	IN PROGRESS
7 Project monitoring and steering committee	ON GOING
8 Administrative and financial management	ON GOING
9 Ethics management	ON GOING
10 Preliminary and final evaluation	ON GOING
<b>DELIVERABLES</b>	
D1.01 Project Handbook Manual. <i>UBU. Enero 2017</i>	Submitted
D1.02 Project Meetings reports. <i>UBU. Diciembre 2016</i>	Submitted
D1.03 2nd Project Meeting report. <i>UBU. Junio 2017</i>	Submitted
D1.04 3rd Project Meeting report. <i>UBU. Diciembre 2017.</i>	Submitted
D1.05 4th Project Meeting report. <i>UBU Junio 2018</i>	Submitted
D1.06 Final report meeting report. <i>UBU. Noviembre 2018.</i>	
D1.07 First Annual Periodic Activities. <i>UBU. Noviembre 2017</i>	Submitted
D1.08 Second Annual Periodic Activities report (M24). <i>UBU. November 2018</i>	
D1.09 1st monitoring report by external evaluator. <i>UBU. May 2017</i>	Delayed
D0.10 2nd monitoring report by external evaluator. <i>UBU. November 2017</i>	Delayed
D0.11 3rd monitoring report by external evaluator. <i>UBU. May 2018</i>	Delayed
D0.12 4th monitoring report by external evaluator. <i>UBU November 2018</i>	

**WORK PACKAGE 3: Comprehensive research on legal protection in the EU Member States under the EIO provision**

Leader: **UBU**

TASKS	
1 Qualitative research methodology	Completed
2 Interviews and focus groups	Completed
3 Comprehensive and qualitative analysis	Completed
DELIVERABLES	
D3.1 Current situation. <i>UBU. Marzo 2017.</i>	Submitted 12/9/2017

<p>D3.2 Common practices related with EIO and evidence transfer in Spain, Italy and Poland. UBU. Noviembre. UBU. Octubre 2017</p> <p><b>D3.3 National reports on EIO and common practices. UBU.</b></p>	<p>Submitted 17/9/2018</p>
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WORK PACKAGE 4: Proposal for a Code of Best Practice: enactment, debate and training

Leader: UCM

TASKS	
1 First draft	80%
2 Discussion groups	0%
3 Final version	90%
4 Training courses planning and syllabus	0%
DELIVERABLES	
<b>D4.1 First version of the Code of Best Practice. UCM. Abril 2018</b>	80%
<b>D4.2 Open debate and training. UMC. Julio 2018</b>	0%
<b>D4.3 Final version of the Code of Best Practice. UCM. Agosto 2018</b>	65%
<b>D4.4 Code of Best Practice for European investigation order in criminal proceedings. UCM. November 2018</b>	65%

WORK PACKAGE 5: Training and Dissemination

Leader: UJ

TASKS	
1 Main website and updates	DONE
2 Online debate and communication	ON GOING
3 Offline communication campaigns	
4 Training courses and resources	
5 European Observatory for the EIO	

6	Dissemination to policy makers	
7	Scientific dissemination	
8	Events and conferences	
<b>DELIVERABLES</b>		
D5.1	Social media: presence, communication and debate. <i>UJ. February 2019</i>	
D5.2	Consolidation of European Observatory on EIO. <i>UJ. February 2019</i>	
D5.3	Scientific dissemination. <i>UJ. February 2019</i>	
D5.4	Project Main website. <i>UBU. Feb 2017</i>	Submitted
D5.5	Training courses materials. <i>UBU. February 2019</i>	
D5.6	Dissemination and Exploitation plan. <i>UJ. May 2017.</i>	Submitted
D5.7	Report on dissemination activities, participation in events, articles published, etc. <i>UJ. February 2019</i>	

### 3. MILESTONES

Milestones number	Milestone title	WS number	Lead Beneficiary	Due Date	Date	Means of verification	Achieved
MS5	Long-life training: courses and seminars implementation	WP5	1-UBU	27	nov-18	Introduce and assess the online courses, their syllabus, resources and seminars in the field of the European Investigation Order.	yes
MS6	Development of a Code of Best Practices and Evaluation report on the first draft and final version	WP4	2-UCM	27	nov-18	Final analysis of stakeholders contribution. Focus groups and coordination to elaborate the first draft and the final version of the Code Of Best Practices, marking the beginning of the European Observatory	yes
MS7	Launch of the European Observatory on EOI and beyond on criminal matters	WP5	4-UJ	27	nov-18	Open the debate about the EIO, involve the entire community of stakeholders and establish the conditions for a collaborative, scientific driven, networking approach and its success and sustainability over time	yes
MS8	Final evaluation	WP1	1-UBU	27	nov-18	Plans to ensure the long-term viability of the European Observatory on EOI and to fix the potential gaps that have arisen within the project lifecycle	yes

#### 4. EVALUATION

PM item	Tools	Activities done
Risks and changes	Risk monitoring Mitigation procedures Deviations of chronograms	A risk assessment has been carried out, as well as the mitigation measures have been defined for: low participation of the target groups, delay in the deliverables and low quality of the outputs.
Research framework and results	Deliverables and milestones Research methodology	A quality deliverable review among partners has been established: peer review. D1.1 Project Handbook with internal procedures is detailed.
Quality of the training activities	Satisfactory questionnaire	Implemented.
External communication	List of KPI	KPI already defined following the Annex III of EUROCOORD project

## 5. EXTERNAL IMPACT

With the aim to evaluate Dissemination and Communication activities, a series of KPI and Indicators has been established in the DoA, as follows:

### Target groups reached to date

- Academia: **320** people (80 people reached by each partner). Partners has announced EUROCOORD project between their department and academia network (tools: emails, social media such as twitter, universities press releases....)
- Judges: **80** people. 20 judges have been contacted by each partner in order to communicate project itself and besides they were contacted to in a future implement the interviews, and finally they were contacted with Best Practices Code publication and final conference project Event in Madrid.
- Prosecutors: **200** people. 20 people by each partner has been contacted by email, phone and interaction in conference events. Besides, they were contacted with Best Practices Code publication and final conference project Event in Madrid.
- National authorities: **60** reached by each project partner to inform about the project results, best code practices review and final conference event.
- Law enforcement authorities, lawyers, anti-discrimination experts/ professionals, NGOs, prisoners.: project partners published amount their channels (social media, congresses, workshops, seminars, project website, Academia forums and specific platforms, partners academia network...). 1000 people aprox. were reached by project partners.