



# **D1.11 – 3rd Monitoring report by external evaluator**

**01/06/2018**



**Best practices for EUROpean COORDination on investigative measures and evidence gathering**



**EUROCOORD**

**Version FINAL**

**Preparation date 25/05/2018**

**Deliverable D1.11**

**Work Package WP1**

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**Approved by Coordinator on: 01/06/2018**

**Dissemination level: CO**



## INTRODUCTION

As part of the project evaluation framework, this report aims at monitoring the implemented activities during the 6 months, from month 13 to 18 of project execution to assure the highest standards

This is a practical report which is part of a series of deliverables that will be developed throughout the project to ensure the correct implementation of the project, with maximum quality. Specifically, four monitoring reports are expected in the 6, 12, 18 and 24 months of the project, corresponding to the deliverables D1.9, D1.10, D1.11 and D1.12.

The aspects that will be controlled as described in the Evaluation framework are project management, research framework and results, quality of training activities (expected at the end of the project) and External communication. Other aspects such as impact will also be considered.



## 2nd MONITORING REPORT BY EXTERNAL EVALUATOR

Date **01 06 2018**

Autor **Sandra Vilaplana**

<b>PROJECT</b>	EUROCOORD
<b>COORDINATING ENTITY</b>	Universidad de Burgos
<b>COORDINATOR</b>	Mar Jimeno Bulnes

### 1. SUMMARY OF THE SITUATION OF THE PROJECT

Starting date **01 12 2016**

Ending date **30 11 2018**

The Project is in its **18** months of execution, since December 2016 until May 2018.

This report shows the status of each of the activities that are in the work packages and their respective deliverables during month 13 and 18 (December 2017 – May 2018). Also, a quality implementation tasks review is performed

		Year 2					
		dic-17	ene-18	feb-18	mar-18	abr-18	may-18
Lead Organisation		13	14	15	16	17	18
<b>Work Package 1 (Management and Coord.)</b>							
1 Brussels Kick-off meeting	UBU						
2 Project kick-off meeting	UBU						
3 2nd Project meeting	UOP						
4 3rd Project meeting	UCM	x					
5 4th Project meeting	JU						x
6 Final Project Meeting	UBU						
7 Project monitoring and steering committee	UBU				x		
8 Administrative and financial management	UBU						
9 Ethics management	UBU						
10 Preliminary and final evaluation	UBU					x	
<b>Workpackage 2 (National and European legislation)</b>							
1 Comparative research methodology	UOP						
2 Jurisprudence analysis	UOP. All partners						
3 Interviews	UOP. All partners						
4 Analysis and assessment of the results	UOP						
<b>Work package 3 (legal protection)</b>							
1 Qualitative research methodology	UBU						
2 Interviews and focus groups	UBU, UCM, UOP, UJ						
3 Comprehensive and qualitative analysis	UBU, UOP, UJ						
<b>Work package 4 (Code of Best Practises)</b>							
1 First draft	UCM					x	
2 Discussion groups	UCM. All partners						
3 Final version	UCM						
4 Training courses planning and syllabus	UBU						
<b>Work package 5 (Dissemination and training)</b>							
1 Main website and updates	UBU						
2 Online debate and communication	UJ						
3 Offline communication campaigns	UJ						
4 Training courses and resources	UBU						
5 European Observatory for the EIO	UJ, UBU, UOP						
6 Dissemination to policy makers	UJ, UBU, UOP						
7 Scientific dissemination	UJ, UBU, UOP						
8 Events and conferences	UCM						

During this period of project execution, most activities have focused on the WS0, WS1, WS2, WS3 and WS4.

	% Execution
<b>Workstream 1 (National and European legislation).</b>	<b>Delayed</b>

1 Comparative research methodology	
2 Jurisprudence analysis	
3 Interviews	
4 Analysis and assessment of the results	
<b>D1.1</b> <b>Compilation framework. UNIPA. Enero 2017</b>	<b>Submitted</b>
<b>D1.2</b> <b>Relevant experience of professionals working on the field, a framework with specific items to be filled it will be elaborated. UNIPA. Junio 2017</b>	<b>Asked to delete (AMD I)</b>
<b>D1.3</b> <b>Diagnosis of the current situation through desk research and unstructured interviews in the countries of the Consortium (Spain, Italy, Poland), including associate partners. UNIPA Junio 2017</b>	<b>Asked to delete (AMD I)</b>
<b>D1.4</b> <b>National reports on EOI and common practices. UNIPA. Julio 2017</b>	<b>Delayed</b>
<b>Workstream 2 (legal protection)</b>	
1 Qualitative research methodology	
2 Interviews and focus groups	
3 Comprehensive and qualitative analysis	
<b>D2.1</b> <b>Current situation. UBU. Marzo 2017.</b>	<b>Submitted</b>
<b>D2.2</b> <b>Common practices related with EIO and evidence transfer in Spain, Italy and Poland. UBU. Noviembre. UBU. Octubre 2017</b>	<b>Delayed</b>
<b>D2.3</b> <b>National reports on EOI and common practices. UBU. Noviembre 2017</b>	<b>Delayed</b>
<b>Workstream 3 (Code of Best Practises)</b>	
1 First draft	
2 Discussion groups	
3 Final version	
4 Training courses planning and syllabus	
<b>D3.1</b> <b>First version of the Code of Best Practice. UCM. Abril 2018</b>	<b>Delayed</b>
<b>D3.2</b> <b>Open debate and training. UMC. Julio 2018</b>	
<b>D3.3</b> <b>Final version of the Code of Best Practice. UCM. Agosto 2018</b>	
<b>D3.4</b> <b>Code of Best Practice for European investigation order in criminal proceedings. UCM. Noviembre 2018</b>	
<b>Workstream 4 (Dissemination and training)</b>	
1 Main website and updates	DONE
2 Online debate and communication	ON GOING
3 Offline communication campaigns	

4 Training courses and resources	
5 European Observatory for the EIO	
6 Dissemination to policy makers	
7 Scientific dissemination	
8 Events and conferences	
<b>D4.1 Social media: presence, communication and debate. UJ. November 2018</b>	
<b>D4.2 Consolidation of European Observatory on EIO. UJ. November 2018</b>	
<b>D4.3 Scientific dissemination. UJ. November 2018</b>	
<b>D4.4 Project Main website. UBU. Feb 2017</b>	<b>Submitted</b>
<b>D4.5 Training courses materials. UBU. November 2018</b>	
<b>D4.6 Dissemination and Exploitation plan. UJ. May 2017.</b>	<b>Submitted</b>
<b>D4.7 Report on dissemination activities, participation in events, articles published, etc. UJ. November 2018</b>	
<b>Workstream 0 (Management and Coord.)</b>	
1 Brussels Kick-off meeting	DONE
2 Project kick-off meeting	DONE
3 2nd Project meeting	DONE
4 3rd Project meeting	DONE
5 4th Project meeting	
6 Final Project Meeting	
7 Project monitoring and steering committee	ON GOING
8 Administrative and financial management	ON GOING
9 Ethics management	ON GOING
10 Preliminary and final evaluation	ON GOING
<b>D0.01 Project Handbook Manual. UBU. Enero 2017</b>	<b>Submitted</b>
<b>D0.02 Project Meetings reports. UBU. Diciembre 2016</b>	<b>Submitted</b>
<b>D0.03 2nd Project Meeting report. UBU. Junio 2017</b>	<b>Submitted</b>
<b>D0.04 3rd Project Meeting report. UBU. Diciembre 2017.</b>	
<b>D0.05 4th Project Meeting report. UBU Junio 2018</b>	
<b>D0.06 Final report meeting report. UBU. Noviembre 2018.</b>	
<b>D0.07 First Annual Periodic Activities. UBU. Noviembre 2017</b>	<b>In progress</b>

<b>D0.08</b> Second Annual Periodic Activities report (M24). UBU. November 2018	
<b>D0.09</b> 1st monitoring report by external evaluator. UBU. May 2017	Done
<b>D0.10</b> 2nd monitoring report by external evaluator. UBU. November 2017	Done
<b>D0.11</b> 3rd monitoring report by external evaluator. UBU. May 2018	In progress
<b>D0.12</b> 4th monitoring report by external evaluator. UBU November 2018	
<b>D0.13</b> 1st Steering committee meeting report. UBU. May 2017.	Delayed
<b>D0.14</b> 2nd Steering committee meeting report. UBU. November 2017	Delayed
<b>D0.15</b> 3rd Steering committee meeting report. UBU. May 2018	
<b>D0.16</b> 4th Steering committee meeting report. UBU. November 2018	Submitted:

## Deviations

Currently the project is suffering deviations in terms of delivery to the deliverables and consequently to the duration of the WS1 and WS2.

For a correct implementation of the project, and to correct these deviations, the following actions were suggested:

1. Make an amendment to modify both the duration of work packages and deliverables (next point of this document). ASKED TO THE OFFICER ON 30TH MAY 2018.

Details:

### 1. Extension of the WS1 duration.

Initial scenario: from 1<sup>st</sup> December 2016 to July 31<sup>st</sup> 2017.

Proposed scenario: from 1<sup>st</sup> December 2016 to July 31<sup>st</sup> 2018

### Extension of the WS2 duration.

Initial scenario: from 1<sup>st</sup> February 2017 to July 30<sup>th</sup> November 2017

Proposed scenario: from 1<sup>st</sup> February 2017 to July 31<sup>st</sup> 2018.

### 2. To eliminate the deliverables D1.2 and D1.3

### 3. To change Deliverable D2.2 name.

Initial scenario: D2.2 Common practices related with EOI and evidence transfer in Spain, Italy and Poland.

Proposed scenario: D2.2 Guideline on methodology to compile judicial practices related to evidence transfer in Spain, Italy and Poland.



2. Organize two skype meetings during June and July to see and analyze the tasks of the project in each of the work packages.

## ACTION PLAN

Action plan to fulfill with project activities planned should be discussed in TelCo meeting on 11<sup>th</sup> June.

## MILESTONES

Number	Milestone title	WS number	Lead Beneficiary	Date	Means of verification	Achieved
MS4	Final data collection and comparative research into the EOI judicial framework, legal protection and analysis of the current situation from stakeholders	WP2,WP3	3-UNIPA	ago-17	Interviews addressed to judicial authorities, practitioners, and any other stakeholder involved (e.g., NGOs, police officers, etc.). Analysis of the national legislation on the implementation of the EIO, legal cooperation practices, EU legal instruments, the intervention of the leading institutions, etc.	NO

Due to EIO has not been implemented in Spain and Poland implementation analysis has not been executed yet, thus the interviews are suffering a delay. Nevertheless, project partners are already working in the selection of the people who is going to be interviewed and contacting them.

## EVALUATION

PM item	Tools	Activities done
Risks and changes	Risk monitoring Mitigation procedures Deviations of chronograms	A risk assessment has been carried out, as well as the mitigation measures have been defined for: low participation of the target groups, delay in the deliverables and low quality of the outputs.
Research framework and results	Deliverables and milestones Research methodology	A quality deliverable review among partners has been established: peer review.

		D1.1 Project Handbook with internal procedures is detailed.
Quality of the training activities	Satisfactory questionnaire	N/A
External communication	List of KPI	KPI already defined following the Annex III of EUROCOORD project

Deviations are related to the delay on the EIO implementation in Spain and Poland. The action plan has been set in order to correct these deviations.

### EXTERNAL IMPACT

With the aim to evaluate Dissemination and Communication activities, a series of KPI and Indicators has been established in the DoA, as follows:

#### Target groups reached to date

- Academia: **150** people (20 people reached by partner). Partners has announced EUROCOORD project between their department and academia network (tools: emails, social media such as twitter, universities press releases....)
- Judges: **60** people. 10 judges have been contacted by each partners in order to communicate project itself and besides they were contacted to in a future implement the interviews.
- Prosecutors: **120** people. 20 people by each partner has been contacted by email, phone and interaction in conference events.
- National authorities: **20** reached by each project partner.
- Law enforcement authorities, lawyers, anti-discrimination experts/ professionals, NGOs, prisoners.: project partners in special UJ as dissemination manager are starting with the plan to reach this target groups. It's expected a social media campaign in month 18.

Other indicators have been identified in evaluation framework, but they will be evaluated in the following months once the related activities are being performed.